

# Burwood Girls High School

## Centre of Excellence



95 Queen Street  
Croydon NSW 2132

Ph: +61 2 9747 3355

Email: [burwoodg-h.school@det.nsw.edu.au](mailto:burwoodg-h.school@det.nsw.edu.au)  
Website: <https://burwoodg-h.schools.nsw.gov.au>

18 October 2023

Dear Parents and Carers

Welcome to the Burwood Girls High School community. We are looking forward to meeting your child on Year 7 Orientation on Tuesday 28 November 2023. Year 7 Induction will be held on Thursday 1 February 2024.

The provided Information package contains the following information:

- **Year 7 Orientation Day** – Tuesday 28 November 2023
- **Year 7 Camp** at Broken Bay 6 to 8 March 2024
- **Year 7 equipment requirements**
- **Burwood Ensemble Program (BEP)** Information
- **Bring Your Own Device (BYOD)** information about device requirements.
- **Burwood GHS Homework Policy**
- **Locker information for Year 7**
- **Uniform price list from Lowes** – uniform items available from Lowes, Burwood.
- **Footwear** information. We are a strict uniform school, and students must have proper enclosed black leather shoes.
- **School fees and general school contribution** for Year 7
- **P&C contribution letter**
- **School Opal Card leaflet** – information only. All queries to Transport NSW
- **My School Connect leaflet** – online school canteen ordering
- **Mobile Phone Policy**

**Please note the following five forms need to be returned with your daughter on Orientation Day.**

- SRE form
- English as an Additional language/Dialect (EAL/D) survey
- Sports Carnival Permission 2024
- Local Area Consent Form 2024
- Digital Device Student Contract 2024

The 2024 Year 7 Information Pack is also available on the school website. The Student Handbook 2024 will be available on the website by the end of December 2023 for additional information about school procedures.

Yours sincerely

Mia Kumar  
**PRINCIPAL**

Julia Alvarado  
**DEPUTY PRINCIPAL**

# Burwood Girls High School



## GENERAL INFORMATION

### Bell Times

MONDAY + ASSEMBLY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
ROLL CALL 8:45-8:55	ROLL CALL 8:45-8:55	ROLL CALL 8:45-8:55	ROLL CALL 8:45- 8:55	ROLL CALL 8:45- 8:55	ROLL CALL 8:45- 8:55
PERIOD 1 8:55-10:10	PERIOD 1 8:55-10:10	PERIOD 1 8:55-10:10	PERIOD 1 8:55-10:10	PERIOD 1 8:55-10:10	PERIOD 1 8:55-10:10
ASSEMBLY 10:10-10:40	RECESS 10:10-10:30	SRE OR STUDY GROUP 10:10-10:45	RECESS 10:10-10:30	RECESS 10:10-10:30	RECESS 10:10-10:30
RECESS 10:40-11:00		RECESS 10:45-11:10			
PERIOD 2 11:00-12:10	PERIOD 2 10:30-11:50	PERIOD 2 11:7, 11, 12:30	PERIOD 2 10:30- 11:50	PERIOD 2 10:30- 11:50	PERIOD 2 10:30- 11:50
PERIOD 3 12:10-1:20	PERIOD 3 11:50-1:10	LUNCH 12:30-1:00	PERIOD 3 11:50-1:10	PERIOD 3 11:50-1:10	PERIOD 3 11:50-1:10
LUNCH 1:20-2:00	LUNCH 1:10-2:00	SPORT YEARS 8-11 1:00-2:30	LUNCH 1:10-2:00	LUNCH 1:10-2:00	LUNCH 1:10-2:00
		PERIOD 3 YEAR 7 1:00-1:40			
PERIOD 4 2:00-3:15	PERIOD 4 2:00-3:15	PERIOD 4 YEAR 7 1:40-3:00	PERIOD 4 2:00-3:15	PERIOD 4 2:00-3:15	PERIOD 4 2:00-3:15

### As a student at Burwood Girls High School you are expected to:

- Attend every school day; be in class on time and be prepared to learn to the best of your ability.
- Maintain a neat appearance, including adhering to the requirements of the school's uniform policy.
- Behave safely, considerately and responsibly, including when travelling to and from school.
- Show respect at all times for yourself, your peers, your teaches and other school staff, including following class rules, cooperating with instructions and learning activities and resolving problems peacefully and fairly.
- Treat one another with dignity and respect and display good citizenship at school and in the community.
- Take pride in your achievements and your school and care for the school environment and property belonging to you, the school and others.

Behaviour that infringes on the safety of others, such as harassment, bullying, cyberbullying and illegal or anti-social behaviour of any kind, will not be tolerated.

### Attendance

Satisfactory attendance is a requirement for meeting syllabus outcomes and the award of the RoSA or the Higher School Certificate. Burwood Girls High School expects students to attend school regularly and punctually.

### Absence and lateness

In the case of **absence**, parents/carers should notify the school **by 9am** by phone or email. Phone calls must be confirmed by an email or letter signed by the parent/carer, to be handed to the roll call teacher. Please include the student's full name and year and provide any supporting documents, such as a medical certificate.

In the case of **lateness**, parents should notify the school by phone or email. Phone calls must be confirmed by an email, letter or 'swipe machine' note signed by the parent/carer, to be handed to the roll call teacher. Please

include the student's full name and year and provide any supporting documents. If the student arrives late due to a known reason (e.g. medical appointment), the student must bring a signed note from home (or the medical/health provider) to hand to the office when they swipe in.

*It is preferred that all appointments be made outside school hours so that your child's learning is not disrupted. However, we do understand that this cannot always occur.*

Unexplained lateness or absence results in an SMS message being sent to parent/s mobile phone on the day. Parents may reply to the SMS, stating a **valid reason** for the absence. Timely notification from parents prevents unnecessary texts, calls and investigations by the school.

Punctuality in the mornings is important. Students who arrive late must report to the front office and swipe in for an authority to enter class. All students **must** bring their ID card to school **every day**. (This will be issued after photo day early in the year)

### **Early leave**

If you know in advance that you have to leave the school during school hours, you must bring a signed permission note from a parent/carer and hand it to the roll call teacher (or the front office if you arrive after roll call). If the Deputy Principal approves your request, you must collect your early leave pass from the front office at the time you need to leave the school.

### **Extended leave**

In an extended period of leave (5 school days or more) is necessary, parents must request leave from the principal, in writing, at least one week prior to the leave, by completing the DoE form available from the front office or website. Supporting documentation is to be included, indicating departure and return dates (i.e. copy of itinerary for domestic travel or plane tickets for overseas travel).

### **Swipe card instructions, Years 7-10**

SCHOOL COMMENCES AT 8:45AM. A reminder bell will be rung at 8:40am to alert students to go directly to their Roll Call classroom. Rolls are marked promptly and returned to the office. If you arrive after 8:45am you must get a late note from the front office, otherwise you are marked absent for the whole day and an SMS will go out to your parents.

### **YOU MUST HAVE YOUR ID CARD WITH YOU EVERY DAY**

1. Swipe your ID card through the reader (barcode at the bottom and photo facing away from you so you can see the magnetic strip). The reader will beep once if it has read your card and your details will appear on the screen.
2. If you are **late without a note** carefully **press 1 & 2** on the number pad. A receipt will be printed. The top one goes to your class teacher and the bottom one goes to be signed by your parent/carer. **You must return this signed slip to your roll call teacher.**
3. If you are **late with a note** carefully **press 1 & 1 again**. **WAIT** for authorisation by someone in the office. A receipt will be printed and you take this to your class teacher.

### **Sick bay / first aid**

The sick bay is located near the front office and is available for emergency illness and accidents only. Do not come to school if you are sick. If you are too ill to return to class after visiting the sick bay, your parents will be contacted to collect you. Students are NOT to use mobile phones to call parents. If you are ill or injured during class, recess or lunch, you should report immediately to a teacher to obtain a note to go to the sick bay. Please make sure we have current contact details for parents and emergency contact people.

*Further information can be found in the Student Handbook and in your 2024 Student Diary.*



**Orientation Day for Year 7, 2024**

**Tuesday 28 November 2023**

**9:30am – 2:00pm**

Dear Parents,

We will be holding our Orientation Day for all Year 6 students on Tuesday 28 November 2023.

The day will begin at 9:30am in the assembly hall and finish at approximately 2:00pm. One parent may accompany their child and leave at 10:00am.

During the day, your child will meet a number of staff and the 'Big Siblings' who will play a significant role in your child's future time at this school.

**Instructions for Year 6 students:**

- bring your own recess, lunch and water bottle
- bring a pen and pencil
- bring signed forms from information pack
- wear your primary school uniform

**Instructions for parents:**

- Students enter the school via the Blair Avenue gate (back of Blair Park), where they will be met by the 'Big Sisters'.
- In the morning, please park in Acton Street or another of the surrounding side streets (**not** Blair Avenue), then walk your child to the school gate.
- In the morning between 9-10am, a second-hand uniform stall will be set up at the entrance to Blair Avenue driveway for interested parent to purchase uniforms. Good quality uniforms are available.
- In the afternoon, please park safely in a side street and wait near the Blair Avenue gate to collect your child.

We look forward to meeting your child on Orientation Day.

Yours sincerely

Mia Kumar  
Principal

Julia Alvarado  
Deputy Principal Year 7, 2024



## **YEAR 7 CAMP – 2024**

Dear Parent/Guardian,

Every year, Burwood Girls High School organises a Year 7 Camp, which is seen as an integral and important part of their transition to high school.

The camp will be held at the Broken Bay Sport & Recreation Centre, **from Wednesday 6 March to Friday 8 March (inclusive) 2024.**

The camp activities are run by the NSW Department of Sport and Recreation staff and teachers from Burwood GHS. These activities are designed to challenge the students physically and intellectually, and to help forge new relationships within the year cohort.

The total cost of the camp is **\$360.00**, which includes travel to and from camp. **We request a deposit of \$150.00 (non-refundable) be paid between Tuesday 28 November and Wednesday 13 December 2023.**

We will be accepting payments for incoming Year 7, 2024 students **from 28 November 2023.**

Full payment for the camp is required **by Monday 20 February 2024.**

The Department of Sport and Recreation requires you to complete Medical and Consent forms for this location. A code will be emailed to you early next year to complete your Medical and Consent forms. The information that Sport and Recreation needs about your child includes:

- Medical conditions
- Food related allergies
- Special diets
- Medication
- Emergency contact details
- Media Consent

We thank you for your cooperation.

Yours sincerely,

Elizabeth Ford  
**Head Teacher Wellbeing**



# Equipment Requirements for Year 7 in 2024

ALL STUDENTS WILL BE ISSUED WITH A HOMEWORK DIARY

<b>General Requirements</b> (to be brought to school each day)	<ul style="list-style-type: none"> <li>• Blue or Black pens</li> <li>• Red pen</li> <li>• Glue Stick (21g)</li> <li>• Ruler (30cm)</li> <li>• Lead Pencils</li> <li>• Eraser</li> <li>• Sharpener</li> <li>• Scissors</li> <li>• Correction Tape</li> <li>• Pkt 12 Coloured pencils</li> <li>• 1 x Pencil case with zipper</li> <li>• 8GB USB stick</li> </ul>
<b>English</b>	<ul style="list-style-type: none"> <li>• 1 x 128 page Exercise book (A4)</li> <li>• 1 x Display folder (A4)</li> <li>• 1 x Pkt 4 highlighters</li> </ul>
<b>Science</b>	<ul style="list-style-type: none"> <li>• 1 x 150 page Spiral Exercise book (A4)</li> </ul>
<b>Mathematics</b>	<ul style="list-style-type: none"> <li>• 1 x Mathematics Instrument Set (including a pair of compasses and a protractor)</li> <li>• 2 x 250+ page Grid book (A4)</li> <li>• 1 x Casio fx-8200AU Scientific Calculator</li> </ul>
<b>HSIE</b>	<ul style="list-style-type: none"> <li>• 1 x 128 page Exercise book (A4)</li> <li>• 1 x Display folder (A4)</li> </ul>
<b>TAS</b>	<ul style="list-style-type: none"> <li>• 2 x 96 page Exercise books (A4)</li> <li>• 1 x 64 page Exercise book (A4)</li> <li>• 1 x Display folder</li> <li>• Sewing Kits, Apron &amp; Hair Nets (<i>these will be supplied by the school on payment of the Technology (Mandatory) fees</i>)</li> </ul>
<b>Creative &amp; Performing Arts (CAPA)</b> <b>Music</b>	<ul style="list-style-type: none"> <li>• 1 x Display Folder (A4)</li> <li>• 1 x 96 page Music book</li> <li>• Earphones</li> </ul>
<b>Creative &amp; Performing Arts (CAPA)</b> <b>Visual Art</b>	<ul style="list-style-type: none"> <li>• 1 x Visual Arts Process Diary (14" x 11") 60 Leaf</li> <li>• 2 x 2B Lead Pencils</li> </ul>
<b>Languages</b>	<ul style="list-style-type: none"> <li>• 1 x 25mm 3 "O" Ring Binder (A4)</li> <li>• 2 x Pkt 10 Plastic Sleeves (A4) or 1 x Pkt 20 Plastic Sleeves (A4)</li> <li>• 1 x Pkt 25 Lined Refills (A4)</li> </ul>
<b>PDHPE</b>	<ul style="list-style-type: none"> <li>• 1 x Display Folder (A4)</li> </ul>
<b>Library</b>	<ul style="list-style-type: none"> <li>• 1 x 48 page Exercise book (A4)</li> </ul>

# BURWOOD GIRLS HIGH SCHOOL ENSEMBLE PROGRAM

## Address

Burwood Girls High School  
95 Queen Street  
Croydon NSW 2132  
Phone: (02) 9747 3355

[Band.burwoodghs@det.nsw.edu.au](mailto:Band.burwoodghs@det.nsw.edu.au)

## Contacts

### Director of Program

Andrew del Riccio  
[Andrew.delriccio@det.nsw.edu.au](mailto:Andrew.delriccio@det.nsw.edu.au)  
School Administration Officer:  
Mary Bonaddio  
[Mary.bonaddio@det.nsw.edu.au](mailto:Mary.bonaddio@det.nsw.edu.au)

## Patrons

Larissa Treskin  
Elaine Browne  
Natalie Brookton  
Mia Kumar, Principal BGHS  
Patricia Amphlett, OA

## Sponsors

Ashfield RSL Club  
Ashfield RSL Sub Branch  
Burwood Girls High School  
Burwood RSL Sub Branch  
BGHS P&C



Burwood Rotary  
Club Burwood RSL  
Croydon Park RSL Sub Branch

Dear Parent/Carer,

The Burwood High School Ensemble Program (BEP), is one of the larger school based music performance programs in NSW. All students are welcome to participate, regardless of their previous experience. We extend an invitation to your child to become part of an innovative, enjoyable and educationally valuable musical experience. The ensemble program offers students the chance to:

- learn to play and develop their musical skills,
- grow their social skills and personal organisation,
- enjoy teamwork and gain a hobby (or career) for life.

The physical, cognitive brain development and emotional benefits of learning to make music are well documented, so the time and effort invested in this co-curricular activity **at any age**, is rewarded many times over.

[School Music Program, Brain Development and Australian Chamber Orchestra](#)

[Playing Music Benefits your brain](#)

[Dr Anita Collins - Music Education aids the ability to learn](#)

The program runs in much the same way as a conservatory; students can learn to play an instrument, to play in an ensemble and to develop their musical skills, taking these life-long skills into the classroom, home and community.

**For many primary school students, the COVID pandemic reduced or prevented their opportunity to join a music ensemble program and enjoy the benefits of it. Now is a perfect time to do the catch-up and gain those benefits. The accelerated training groups see students in performing ensembles by the end of term 3.**

**A Welcome to the BEP day is being run on January 31 from 12pm to 2pm in the BGHS Hall. Here you can get further details, ask questions, meet some of the tutors and complete registration/enrolling if needs be. Following this, there will be some time for interested students to do some tryouts of instruments up in room 23 - the main music room.**

**Ensembles:** The BEP runs streams of large and chamber ensembles.

Band	Strings	Chamber Music**
Junior (training) Band	Binyang (training) Strings	Fluteloops***
Concert Band*	Vivaldi Strings*	Brass Ensemble***
Senior Concert Band	Margaret Sutherland Chamber Orchestra	Rock Band
Big Band***		Musettes (choir)
		Clarinet Ensemble
		Percussion Ensemble / Drum Line***

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[Band.burwoodghs@det.nsw.edu.au](mailto:Band.burwoodghs@det.nsw.edu.au)

[Mary.bonaddio@det.nsw.edu.au](mailto:Mary.bonaddio@det.nsw.edu.au)

* Initial placement for Yr7 students	** Additional ensembles can be created based on interest ***to join these ensembles, students must be in a band or strings large ensemble	Cello Choir
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In Year 7 students are eligible to join large ensembles. Small ensembles are tailored to more advanced playing, and open to membership by audition or invitation. Students who wish to start to learn or pick up a new instrument as a beginner are well catered for with accelerated training groups that operate in terms 1-3: Junior Band and Binyang Strings. Rehearsals for all ensembles are held before/after school or at lunch.

**Private Instrumental Lessons:** We have a team of highly experienced teachers for all woodwind, brass, string, percussion instruments, plus piano, voice, musicianship and composition. Lessons are conducted at school during school time on a rotating basis. All BEP participants must have private lessons as a condition of membership. This can be with an existing tutor, or one of the tutors who teach at school. We do encourage students to have lessons with our tutors, as this will enhance their experience and allow their lessons to better meet their needs.

**Fees:** There are 3 separate fees:

- Program membership. (necessary to cover the cost of conductors, music, equipment, maintenance and administrative personnel).
- Instrument Hire, if required. (some 'rare' instruments needed in an ensemble may be offered a discounted rate)
- Instrumental Lessons. (these charges are based on the rates recommended each year by the NSW Music Teachers' Association and are billed by and payable directly to the individual teacher.)

## Instrument Choices

Strings	Woodwind	Brass	Percussion**	Other
Violin	Flute (piccolo)	Trumpet	Drum kit	Piano
Viola*	Oboe*	French horn*	Timpani	Voice
Cello	Clarinet	Trombone*	Keyboard percussion	Guitar
Double Bass*	Bassoon*	Euphonium*	Hand percussion	Bass Guitar
	Saxophone	Tuba*		Theory / Musicianship
*Rare instrument - special deals may apply!			** Percussion students learn ALL of the above	Composition

For the bigger instruments, every effort is made to make it easier with an instrument for home and one at school. Some instruments in short supply may have 'scholarships' attached, such as free or extended rental.





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Students will have the opportunity to see/try various instruments following orientation. At this meet the music session you will be able to hear music and talk to our staff about groups, instrumental lessons and instruments.

Links to more information, including fees, uniform, proposed dates for 2024, and contact details etc.

BEP homepage on the school website

<https://tinyurl.com/BEP-School-Webpage>

BEP Handbook

<https://tinyurl.com/2024-BEP-Handbook>

Enrolment Form

<https://tinyurl.com/2024-BEP-New-Member-enrolment>

Full details on the ensembles, fees and program conditions are on the school website in the Co-curricular section. All enquiries and questions should be directed to the Program Director, Andy Del Riccio by phone through the school or email: [Andrew.delriccio@det.nsw.edu.au](mailto:Andrew.delriccio@det.nsw.edu.au) .



# Bring Your Own Device (BYOD)

at Burwood Girls High School in 2024

## What is BYOD?

*Bring Your Own Device* or BYOD is a strategy which allows students to use their own personal digital devices within the school and class environments for learning. One of the main features of this program is free access to the Department of Education and Communities' filtered internet service through the school's Wi-Fi network.

## Why use BYOD?

Research indicates the potential for students to use connected digital devices to deepen learning, make learning more personalised and student-centred and to enhance development of 21<sup>st</sup> century learning skills. <https://bit.ly/3R1fVw7>

## BYOD in Year 7 2024

Year 7 are asked to bring their own computing device to school every day. The device will be solely for the student's use during the day.

Prior to bringing a personal device for the first time, students and their parents will need to read and sign a **BYOD Student User Agreement** which will set out the responsibilities and expectations for use of the personal device at Burwood Girls High School.

## What type of device can we bring?

BYOD is designed to give students and family's freedom to make technology choices that suit them and their circumstances.

The device must meet the **minimum device requirements** for both connection to the school Wi-Fi network, and for the device to be functional as an aid to learning. The **minimum device requirements** are outlined separately, over the page.

Many students have already indicated that they have a suitable device. Parents and students considering the purchase of a computing device should ensure that it meets the **minimum device requirements**.

## What about the cost of a laptop?

The purchase of a device can be a significant expense but when the cost of a quality device is viewed over three to four years, the expense is considerably less. Many teachers feel that a laptop device with a **keyboard** is the most appropriate for use in the high school context. Tablets do not have the necessary processing power to run the necessary programs.

Burwood Girls High School places significant emphasis on the integration of technology into many aspects of teaching and learning. The school is committed to its obligation as a public education institution to deliver the same learning outcomes for all our students no matter their families' financial means. The school has developed several strategies which will ensure access to information and communication technologies for all students.

# Minimum Requirements for BYOD devices

## Wireless Connection

Tablets or laptops must have this minimum wireless capability: The DoE wireless network installed in high schools only operates on the **802.11n 5GHz** standard. Devices with 802.11a/b/g or 802.11n 2.4GHz only will not be able to connect.

## Software

Other than operating system, no other software is required.

**Note:** Microsoft Office and Adobe Creative Suite is available for DoE students to download at no cost.

## BYOD Checklist

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### Wireless Connectivity



#### Wireless connectivity is key to BYOD devices in schools!

Devices must support **5GHz** dual band wireless or 802.11 a/b/g/n. (Make sure it supports both 'a' and 'n'.)

This is the most important feature for connection to the DoE network; otherwise, you will need to buy a Wi-Fi adapter.

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### Battery Life

#### Minimum 5hrs

Devices need to last the school day. We recommend a minimum of 5hrs battery life.



### Memory and RAM

#### 32GB Memory 8GB RAM

To be able to store and process data effectively these minimum specifications are essential.

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### Hardware Features

#### Camera & microphone

These are necessary to ensure students can participate in 21 century learning activities, a stylus may be useful, and a keyboard is needed.



### Screen Size

#### 14 inch screen

Whilst all laptops should be compatible, screens need a minimum 14 inch to ensure ease of use throughout an entire school day.

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## Other Essential Considerations

**Casing:** Needs to be tough and sturdy. Can it be dropped without breaking?

**Weight:** Is the laptop light enough for student to carry each day?

**Durability:** Consider the overall durability of the device. Are the keys and inputs sturdy?

Look for a tough and thick outer shell



Remember this device is expected to last several years

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## Accessories

**Carry Case:** A carry case or skin is essential in protecting your device and can provide ergonomic advantages.

**Insurance:** Devices can become lost or be broken easily at school. Make sure your policy covers these eventualities.

**Warranty:** Make sure you consider purchasing extra warranty to reduce future repair costs as these devices will be used extensively.



## Existing Devices which meet minimum requirements

Device Type	Windows Laptop	Mac Laptop
Operating System	Windows 10 or 11	OS BigSur
Wireless	<b>5GHz 802.11n</b>	<b>5GHz 802.11n</b>
Screen Size	preferable 14"	"
Storage Capacity	128 GB hard drive	128 GB hard drive
RAM	8 GB	8 GB
Maximum Device Age	2 years	2 years
Minimum Battery Life	5 hours	5 hours
Accessories	Protective case/cover Headphones	Protective case/cover Headphones
Device Example	HP 14" 14s Notebook Athlon/8GB/256GB Win11	13-inch MacBook Air- M2 chip

### Important Notes:

- Devices based on the **Android** operating system are **not recommended**.
- **iPads** have limited use and are **not recommended**.



# BURWOOD STUDENTS HIGH SCHOOL HOMEWORK POLICY

The main purpose of homework is to support learning. Research indicates that homework will only achieve this purpose if it is well planned and meaningful. At Burwood Students High School, we believe strongly that it is important for all students to have homework designed to meet specific learning goals. Research indicates that student learning may be enhanced if homework is assigned by teachers with a specific, explicit learning purpose. On completion, teachers should acknowledge student effort and provide feedback related to student learning.

However, we also recognise research findings which show that:

- Homework that is too lengthy or too demanding can be counterproductive and reduce the motivation of students to engage in learning.
- The quality of the homework assigned is likely to be more important than the quantity.
- Homework must be purposeful and relevant to student needs and should not jeopardise the right of children to enjoy a balanced lifestyle.
- The amount of homework and time spent on it should accord with the student's age and developmental level.
- Effort spent on homework is a stronger correlation of academic achievement than time spent on homework.
- Year level appears to be a determinant of homework's academic effectiveness.

## Time expectations for homework

When homework is given, the teacher will indicate the time that most students should require for the completion of the task which is assigned.

The following are our recommended guidelines. They aim to ensure that neither too much nor too little homework is given on most nights.

Students who are absent from class or do not complete classwork in a timely manner will be responsible for "catching-up" missed work in their own time.

## Middle School

The BGHS School Plan targets quality assessment practices in the middle school.

Students will be given a range of assignments or assessment tasks that they will be required to research and complete in their own time to demonstrate achievement of outcomes in each of their subjects.

Assessment tasks encourage students to pursue knowledge accurately and innovatively, including:

- creating or designing something
- investigating
- researching
- writing

Whenever possible, homework should recognise the place of technology and its benefits, such as the internet, for organising and accessing information.

Mathematics As a general rule of thumb, we would expect students in the junior school to complete about two hours of mathematics homework each week. This works out at less than twenty minutes

each night. As students move into the senior school, they should expect to complete up to three hours of homework a week.

Mathematics students will typically be required to complete activities commenced in class at home. This allows students to practise their skills and to consolidate their understanding of the work. It should also help develop confidence with their learning. In addition, students can spend time reviewing past lessons and other resources.

Parents are asked to encourage their children to complete their homework. If your child is having difficulty with a particular task, please encourage them to seek assistance from their teacher. Please feel free to contact the Mathematics Faculty if you have any concerns.

**Year 7** – Students in Year 7 are to complete homework in Maths, reading and Education Perfect program in English and vocabulary in Languages. Whilst there will not be homework in other subjects, students will be given assessment tasks to complete at home (including study and revision for a class test).

There should be NO holiday assessment tasks assigned. This includes work due in the first week of a term.

We would expect students in Year 7 to complete about two hours of mathematics homework each week.

**Year 8** – Homework requirements in Year 8 will be expected to include Maths, English, Science and vocabulary in Languages. As in Year 7, students will receive assessment tasks from other subjects to demonstrate their achievement of learning outcomes.

There should be NO holiday assessment tasks assigned. This includes work due in the first week of a term.

We would expect students in Year 8 to complete about two hours of mathematics homework each week.

**Year 9** – Year 9 students will be required to complete homework, as directed by their teachers, in all relevant subjects. 1-2 hours per night (Mon–Fri). A maximum of 30 minutes homework per night for a subject. An average maximum of 90 minutes homework per week for a subject i.e. 2 - 3 times per week. Assessment tasks are a major component of a teacher's formal assessment strategies. There should be NO holiday homework tasks assigned, for example work due in the first week of a term.

We would expect students in Year 9 to complete about two hours of mathematics homework each week.

## **Senior School**

### **Year 10**

1½–2 hours per night (Mon–Fri). Weekend homework may be required at times. A maximum of 30 minutes homework per night per subject. An average maximum of 90 minutes homework per week for a subject i.e. 2 - 4 times per week.

We would expect students in Year 10 to complete about two hours of mathematics homework each week. 5.3 or accelerated students may require longer periods of homework and study.

## Years 11–12

2–3 hours per night. Weekend work will be required regularly to keep on top of HSC course demands and assessments. Holiday revision is normal for most students and many choose to use some vacation time on long-term assessment tasks.

### Guidelines for Students

- Homework is an important part of your learning and you should make it a priority to complete all homework as well as you can.
- Get organised by using your Student Diary to record all the work you are given. This will help you to plan the books you need to take home and the time you will need to do the work each night.
- If you have a problem with getting your work done, bring a note from your parents or discuss it with your teacher at the start of the lesson, e.g. family commitments, co-curricular and extra-curricular activities, feeling unwell, too much work, work is too difficult and you need help etc. Your teacher will be as understanding as possible.
- Ask your teacher, preferably in advance, for an extension of time if you are particularly busy. Discuss problems with your teacher, who will be pleased to see that you are interested in doing as well as you can.

For more information go to **Homework Policy (NSW Department of Education)**

<https://education.nsw.gov.au/policy-library/policies/homework-policy>

### The Homework Centre

The Homework Centre runs every Wednesday and Thursday afternoon in the school library from 3:30-5:30pm. The Homework Centre is free and the school hires former students to assist those who need help with their homework or study. There is a strong focus on support in Maths and Science, but help with other subjects is available (there is always a teacher present). Two of the tutors speak Mandarin.

Students don't have to use the tutors. Students may come and do their own study or homework. The Homework Centre is combined with the ESL Help Centre to allow ESL students to get further support with their work.

Students can use the Centre whenever they like – it is not a permanent commitment and students are not required to stay the full 2 hours.

# Burwood Girls High School

Centre of Excellence



95 Queen Street  
Croydon NSW 2132

Ph: +61 2 9747 3355

Email: [burwoodg-h.school@det.nsw.edu.au](mailto:burwoodg-h.school@det.nsw.edu.au)  
Website: <https://burwoodg-h.schools.nsw.gov.au>

## LOCKER HIRE - YEAR 7, 2024

If your child would like the use of a locker for Year 7 2024, the cost is \$40.00.

**Payment must be received no later than 2:00pm, Friday 23 February 2024.**

We have a limited number available. After this date, unallocated lockers will be made available to students in Years 8 – 12. The school will provide a lock for your locker in Term 1 (after payment).

### Payment options for Yr.7 2024 lockers:

**PREFERRED: ONLINE** anytime up to 6:00pm, Friday 23 February 2024 using the 'Make A Payment' tab on the school website: <https://burwoodg-h.schools.nsw.gov.au/> to direct you to the School Bytes program. Parents will need to set-up their personal credentials on the School Bytes platform. Instructions via this link [PARENT GUIDES - School Bytes](#).

- **In person** between 8:30am and 2:00pm at the front office, by cash or EFTPOS.

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- **In person** between 8:30am and 2:00pm at the front office, by cash or EFTPOS.



## JUNIOR UNIFORM (Years 7 – 9)

- Shirt: White buttoned blouse with collar and school crest.
- Skirt: Knee length A-line skirt with an inverted pleat in Burwood mid-blue check fabric.
- Trousers: Navy tailored trousers may be worn.  
NO tracksuits or jeans.
- Shorts: Navy tailored shorts may be worn.
- Jacket: Navy 'Microfibre' jacket with school crest.
- Jumper: Navy wool blend with V neck.
- Cardigan: Navy wool blend. Blazer: Blazer with school crest.
- Socks: White or black socks or black stockings.
- Shoes: Flat heeled, enclosed, black, sturdy leather (NOT boots).
- Scarf: Navy or white.
- Tie: School tie (optional).



Junior blouse



Junior skirt



Jacket (all years)



Jumper (all years)

**SPORTS / PE UNIFORM (all years)**

Navy school PE polo shirt with striped collar and crest, navy school shorts and 'Microfibre' jacket with school crest and matching track pants. Appropriate sports shoes.

**Students in Year 7** must bring their PE uniform and shoes to school to change into before PE or sport. However the 'Microfibre' jacket may be worn to school at any time.

**Tuesday Sport (Years 8–11)**

Years 8–11 students may wear the school sport uniform to school on Tuesdays. Please note that you must arrive at school dressed in **EITHER** full sport uniform **OR** full school uniform, including appropriate footwear.

**ALL YEARS:**



School blazer



Lightweight jacket



Jumper



Warm, long-line jacket



Navy tailored slacks



Navy tailored shorts



Sports uniform



Sport track pants



# Burwood Girls High School

Burwood NSW 2132

## UNIFORM PRICE LIST

### All Products

#### Girls Junior And Senior All Season Uniform

Navy Check Skirt – JNR	From	\$62.95
Short Sleeve White Blouse – JNR	From	\$42.95
Navy Senior Skirt – SNR	From	\$62.95
Short Sleeve White Overblouse - SNR	From	\$49.95
Long Sleeve White Blouse	From	\$37.95
Navy Shorts	From	\$47.95
Navy Slacks	From	\$57.99
Navy Cardigan	From	\$88.95
Navy Pullover	From	\$82.95
Navy Blazer	From	\$209.95
Long Line Jacket	From	\$45.00
White Sport Socks	From	\$5.95
Navy Apron	From	\$19.95
White Apron	From	\$16.95

#### Sports Uniform

Sport Navy/White Polo Top	From	\$52.95
Navy Sport Shorts	From	\$37.95
Navy Microfibre Track Pants	From	\$47.95
Navy Microfibre Sport Track Jacket	From	\$71.95
Sports Cap	From	\$20.95

#### Band Uniform

Black Short Sleeve Polo with Emblem	From	\$31.00
Black ¾ Length Shirt with Emblem	From	\$48.95
Black Ladies Tailored Shorts	From	\$39.95
Black S/Shell Jacket with Emblem	From	\$54.95

*All prices correct at date of publication (15 August 2023) but subject to alteration.*

**ALL PRICES ARE SUBJECT TO ALTERATION**

Burwood Plaza  
42-50 Railway Parade, Burwood, 486 2134  
(02) 97440200



SHOP IN STORE OR ONLINE  
[www.lowes.com.au/schools-online](http://www.lowes.com.au/schools-online)



SCAN THIS QR CODE FROM YOUR  
MOBILE PHONE CAMERA TO GO TO WEBSITE



WITH YOUR LOWES ZERO CARD YOU WILL RECEIVE 5% DISCOUNT ON EVERY PURCHASE,  
RECEIVE 5% IN REWARD POINTS TO REDEEM, PLUS GREAT FEATURES AND BENEFITS.

for more information please contact Ezy-Way on 1300 156 937 or [zero@lowes.com.au](mailto:zero@lowes.com.au)

Dear Parents / Guardians,

## FOOTWEAR FOR BURWOOD GHS

ALL students must wear the CORRECT FOOTWEAR. This is essential for lessons in any of the TAS, CAPA and Science specialist rooms.

The Department of Education's Work Health Safety requirements state 'it is mandatory that students carrying out practical activities using chemicals or equipment wear enclosed leather shoes'.

Footwear such as thongs, open weave type shoes or shoes with openings at toes or heels, platform or high heel shoes, should not be worn to school. Soft leather shoes such as suede, canvas, vinyl or nylon-covered shoes are **not suitable**.

The diagram below illustrates examples of acceptable and unacceptable footwear at school.



**Enclosed black leather shoes are part of the uniform at Burwood Girls High School.**

Shoes that are fully enclosed and have firm leather uppers are suitable. These shoes ensure that students are protected from sharp objects such as knives, scissors and chisels, hot liquids such as boiling water, or falling timber and any chemicals.

A student wearing incorrect footwear will have to be excluded from taking part in the practical aspect of their work. They will, however, be set work which will not exclude them from a particular class session.

We look forward to your full support in this matter.

If you have any questions please do not hesitate to contact the school on 9747 3355.



# BURWOOD GIRLS HIGH SCHOOL

## 2024 SCHEDULE OF FEES – YEAR 7

Student's Name: \_\_\_\_\_

<b>Fee Description</b> <i>All fees are mandatory unless specified</i>	<b>Amount</b>	<b>Tick items being paid</b>
GENERAL SCHOOL CONTRIBUTION (Voluntary)	\$ 95.00	
SCHOOL DIARY	\$ 10.00	
TECHNOLOGY USAGE (whole school)	\$ 50.00	
SPORT/CARNIVAL LEVY/GALA Day - includes entry to venue/buses	\$ 30.00	
LOCKER HIRE FEE	\$ 40.00	
ENGLISH - Education Perfect online learning platform	\$ 26.00	
MATHEMATICS – Mathspace Online Learning Program	\$ 24.00	
MUSIC – includes 3 month subscription to Incredibox software	\$ 20.00	
SCIENCE - STILE online learning platform	\$ 20.00	
TAS (Technology-Mandatory) - includes sewing kit, hairnet, apron, constellation coding project and all consumables.	\$ 100.00	
VISUAL ARTS	\$ 35.00	
YR 7 CAMP (6-8 March)	\$ 290.00	
YR 7 CAMP FOOD COMPONENT (6-8 March)	\$ 70.00	
YR 7 STARR DAY	\$ 20.00	
PARENT & CITIZENS CONTRIBUTION (Optional)	\$ 50.00	

### Optional amounts for P & C Contribution, includes membership (please tick):

<input type="checkbox"/> \$50.00	<input type="checkbox"/> \$75.00	<input type="checkbox"/> \$100.00	<input type="checkbox"/> Other \$ _____
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- The Schedule of Fees outlined are charges for consumables for the subject area.
- Excursions (except Yr 7 Camp), sport and other extra-curricular activities, will be invoiced to be paid separately.
- All fees incurred will be itemised on the student's School Bytes Statement of Account, which is sent electronically.

### Payment methods:

- **In person** between 8:30 am – 2:00 pm: by cash, Visa/Mastercard, EFTPOS, or cheque (made out to **NSW Government Schools**).

### Online [Payments](#)

- Online payments are preferred by the school. Making payments online is convenient for parents/caregivers and reduces the need for the school to handle cash. Use the MAKE A PAYMENT button at the top of the home page on the [school website to direct you to School Bytes](#). You will need to set your details up in the School Bytes program following directions found at [PARENT GUIDES - School Bytes](#).

Please use the Fee Description as above to enter in the description field when making your payment.



## General School Contributions – 2024

Dear Parent/Guardian,

With the agreement of this school's community, general school contributions are sought from parents and guardians. Funds raised through this contribution are used to supplement educational resources and programs in our school.

Our school would welcome your contribution as this will significantly enhance the resources made available to students. I would also appreciate that contributions be paid using Eftpos or credit card facilities to limit the amount of cash handled by the school. Credit card payments may be made in person or online via School Bytes on the school's website.

Details of our General School Contribution for this year and how they are expended are set out below.

The General School Contribution for 2024 for	Years 7 and 8	\$95.00
	Years 9 and 10	\$100.00
	Years 11 and 12	\$100.00

Expended on:

- The purchase of books for class use
- Library resources (books, magazines, DVDs, 'Clickview')
- The upgrading of technology equipment (video recorders, cameras, editing equipment, computers – library and classrooms, data projectors, DVD players, sound equipment, smartboards)
- Enhancing sport opportunities (equipment, uniforms, competition entrance costs, ground hire, knockout competitions etc.)
- Purchase and maintenance of music equipment, music scores etc.
- The maintenance of high standard learning environments (eg. kitchens, computer rooms, textile rooms, science laboratories, human performance laboratory, art rooms, photography laboratory, ceramics rooms, performing arts areas, connected classrooms)
- The production of suitable teaching/learning materials which cater for the girls' individual differences and different learning styles
- Furniture for computer learning areas, classrooms and outdoor areas, hall
- Student diaries, newsletters, options booklets, student handbooks etc. (please note there is an additional \$10 subsidy for the diary)
- Attendance system

Finally, while I take the opportunity to stress the importance of your contribution in the context of our school's overall finances, I assure all parents that no embarrassment or discrimination will occur in our school as a result of non-payment of the contribution.

Should you wish to discuss difficulties in paying any of the costs or General School Contribution, please contact the Head Teacher, Wellbeing on 9747 3355. Please note payments may also be made in instalments throughout the year.

**Subject Contributions**, however, cover subject costs incurred by your child, and **must** be paid if your child has chosen a particular elective. Again, arrangements **can be made** to pay these costs in instalments.

Yours sincerely

Mia Kumar  
Principal

# Burwood Girls High School

## Centre of Excellence



95 Queen Street  
Croydon NSW 2132

P +61 2 9747 3355

Email: [burwoodg-h.school@det.nsw.edu.au](mailto:burwoodg-h.school@det.nsw.edu.au)  
Website: <http://burwoodg-h.schools.nsw.edu.au>

Dear Parents and Carers,

I am writing to you to encourage you to make a P&C Levy in 2024. All students have been invoiced \$50 with the options to contribute more outlined below.

The P&C contribution is a voluntary payment that provides a much needed additional school funding source. Your payment of the P&C Levy will make a significant difference to your child's education as it is used to help the school provide enhanced educational resources and equipment, technology and academic prizes.

P&C Levies are also expended on improvement of the school grounds and the enhancement of the school's natural environment. Parents can also contribute to maintenance of the grounds by attending working bees on dates to be advised by the P&C.

Your payment can easily be made by paying the invoiced amount and/or nominating an amount to contribute in the table below and adding it to any payment of school fees.

Online payments are preferred by the school. Making payments online is convenient for parents, and reduces the need for the school to handle cash. To make a payment online, use the MAKE A PAYMENT button at the top of the home page on the school website: <https://burwoodg-h.schools.nsw.gov.au> to direct you to the School Bytes program. Parents will need to set-up their personal credentials on the School Bytes platform. Instructions via this link [PARENT GUIDES - School Bytes](#)

The Burwood GHS P&C Association has a proud history of supporting the education and welfare of students and staff at our great school and, with your help, this tradition can continue.

Yours faithfully

**Kara Gabbett**

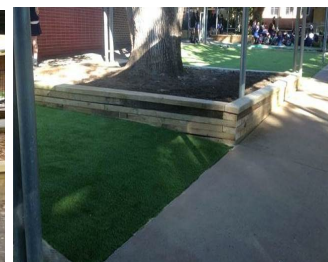
*President*

*Burwood GHS P&C Association*

Student's Name: \_\_\_\_\_ Year: \_\_\_\_\_

Parents & Citizens Association Levy (per family/per year)

Amount:      \$50 (Invoiced)      \$75      \$100      \$150      Other: \$ \_\_\_\_\_



# The School Opal card

The School Opal card gives eligible students free or discounted travel between home and school using metro, train, bus, ferry and light rail services you nominate in your application.

## Who can apply?

To be eligible for a School Opal card, students may need to live a minimum distance from their school:

### Years K-2 (Infants)

There is no minimum distance.

### Years 3-6 (Primary)

More than 1.6km straight line distance or at least 2.3km walking.

### Years 7-12 (Secondary)

More than 2.0km straight line distance or at least 2.9km walking.



If you live too close to be eligible for free travel, you may still qualify for a School Term Bus Pass, which offers travel on buses between home and school at a discounted rate for the whole school term.

## Who needs to apply

A new application is only required if the student has not had a School Opal card before.

If the student already has a School Opal card and is changing schools, campuses or home address, you will need to update their Opal card for the new school year before mid-December at [apps.transport.nsw.gov.au/ssts](https://apps.transport.nsw.gov.au/ssts)

## How to apply

Applications for next year open at the start of Term 4 this year.

### Step 1

Once the new school has confirmed your child's enrolment, complete the application at [apps.transport.nsw.gov.au/ssts](https://apps.transport.nsw.gov.au/ssts)

### Step 2

The school endorses your application.

### Step 3

Once Transport for NSW has approved the application, a School Opal card will be sent to the address provided on the application.



A parent or guardian must apply for students 15 years and under. Students 16 years and over can apply for themselves.



## Better together

The School Opal card is only for travel to and from school. So it's a good idea to get a Child/Youth Opal card for travel after hours, on weekends or during school holidays.

### Child/Youth Opal card benefits

- Concession fares across the Opal network
- Half-price travel after eight paid journeys each week\*
- \$1 transfer discount for every transfer between modes (metro/train, ferry, bus or light rail) as part of one journey within 60 minutes from the last tap off†
- Set auto top up and link it to your credit or debit card so there's always enough value on the card to travel.

Find out more at [transportnsw.info/opal](https://transportnsw.info/opal) or pick one up from an Opal retailer. To find a retailer in your area visit [transportnsw.info/opal-retailers](https://transportnsw.info/opal-retailers)



Secondary students aged 16 and over can travel with a Child/Youth Opal card when carrying a NSW/ACT Senior Secondary Student Concession Card, available from school offices.

\* Excluding Sydney Airport station access fee.

† The Opal Transfer Discount doesn't apply when transferring between light rail and Sydney Ferries.

#### Privacy

For information on how we handle personal information please refer to the Opal Privacy Policy at [transportnsw.info/tickets-opal/opal/opal-privacy-policy](https://transportnsw.info/tickets-opal/opal/opal-privacy-policy) and the School Pass Terms [apps.transport.nsw.gov.au/ssts/#/termsAndConditions](https://apps.transport.nsw.gov.au/ssts/#/termsAndConditions)





## School Student Travel

### Term 4 2023

#### 2024 school travel applications are now open

Students who need a new or replacement School Opal card or travel pass for 2024 can [apply](#) now. A new application will need to be submitted if they are applying for the first time, or if they are requesting an additional travel entitlement because of a new shared parental arrangement (e.g. joint custody).

Students who change address, school, campus location, have repeated a year or received an expiry notification for their school travel entitlement should [renew or update](#) their details **before the end of term 4**. This will ensure that schools can endorse applications, and travel passes remain valid for the start of the 2024 school year. School Opal card holders will have the changes applied to their existing card.

If a student's distance eligibility has changed based on their grade (i.e. grade two to grade three), the system will automatically update their entitlement if they meet the new criteria. If they do not meet the new [eligibility criteria](#), we will send an expiry notification via email.

Students who have an entitlement approved under a medical condition that is due to expire will receive a notification advising them to re-apply.

[Term Bus Pass](#) holders will receive a notification to re-apply.

Students in the Opal network applying for an Opal card (including a Term Bus Pass) for the first time will receive their Student Opal card at their nominated postal address. Cards will be mailed out from January 2024.

Students living in rural and regional (R&R) areas should receive their travel pass at the start of the new school year from their nominated transport operator. It may come via the school or be sent directly to them at home. **Note:** some R&R operators do not issue travel passes. Students/parents should confirm with their nominated operator if they do not receive a pass.

#### Changes to your bus service provider

Within Greater Sydney, a number of bus service providers have changed their names.

Parents intending to lodge an application for a School Opal card will need to visit [transportnsw.info trip planner](https://transportnsw.info/trip-planner) to obtain the correct bus operator name servicing your area prior to lodging an application.

#### Travel from Term 1 2024

We ask that parents plan ahead and make sure their child knows which service/s to use and has a valid ticket to travel; either a School Opal card or Child/Youth Opal card (within Greater Sydney) or a School Travel Pass (outside Greater Sydney), from the start of the school year.

Applications for 2024 School Student Transport Scheme (SSTS) travel open at the start of Term 4 2023, so parents/students can [apply](#) or [update](#) details early and be ready for the start of the new school year.

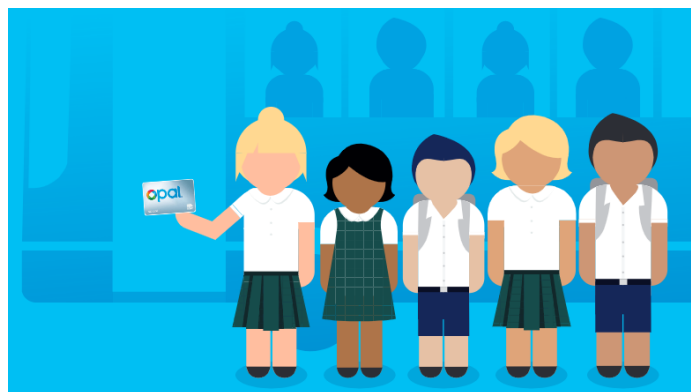
Most students using the Opal network will not need a new Opal card and can continue travelling on their existing card each year.

The start of the year is a busy period for local transport operators, and students travelling without a valid ticket make service planning and operations difficult.

We recognise that for some families last minute changes to school enrolments mean they may not have a School Opal card or Travel Pass for the start of term. In the Opal network, we strongly encourage these families to have their children travel with a Child/Youth Opal card until they receive their valid School Opal card. If outside Greater Sydney, parents should contact their [local bus operator](#) to discuss their travel needs.

Bus operators are flexible and understanding, particularly at the start of the school year, and will ensure students can travel safely to and from school. But to best support our operators we encourage all students to have a valid ticket, as early as possible, from the start of the school year.

Students using School Opal cards are also reminded that they must tap on and tap off in line with the [Student code of conduct](#) and [Opal terms of use](#).



Further information can be found at [Plan your trip to school | transportnsw.info](#)

Enquiries can be submitted at [Fares, concessions, tickets & top-up feedback | transportnsw.info](#)

# OUR SCHOOL TUCKSHOP IS NOW ONLINE!

Download the free app or access [www.myschoolconnect.com.au](http://www.myschoolconnect.com.au)

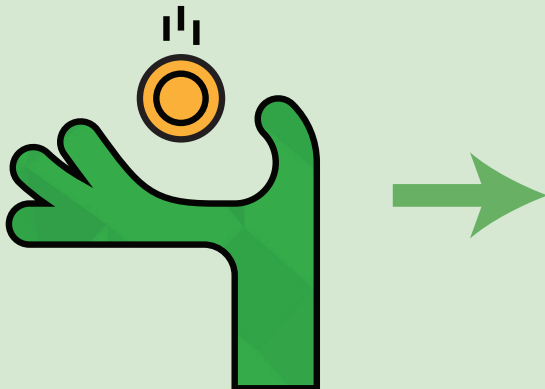
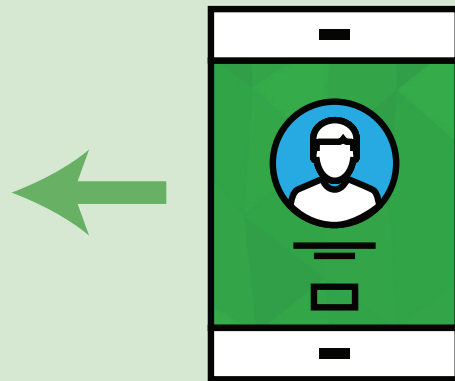


## 1. REGISTER YOUR ACCOUNT

Register on any device, simply login to [www.myschoolconnect.com.au](http://www.myschoolconnect.com.au) and click on "Create Account", follow the prompts to add your email and password.

## 2. ADD YOUR STUDENT

And make sure that you select your school and classroom details.



## 3. SELECT "TOP UP"

To add money to your account via Credit Card or Paypal, you can choose Direct Deposit but allow 3-5 working days to process prior to ordering. You can also pay as you go, simply skip the pop up screen for adding funds and start ordering.

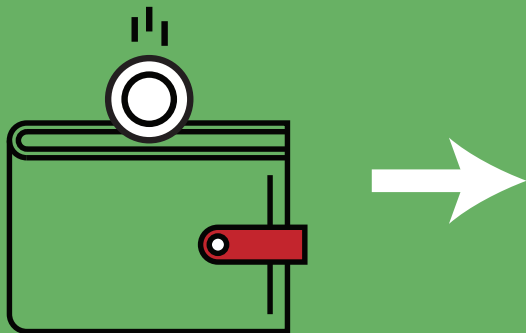


## 4. ORDER

To start ordering lunches simply select your Student and click "Buy Now", and you can order for the day, week. It's that simple!

## 5. CHECKOUT

Once you have completed your order, view your order summary in the "cart" and proceed to "checkout". Select your preferred form of payment and submit, all orders are confirmed via email.



## NOTE ON PAID ORDERS

Note that only paid orders will be sent to your canteen, not those still sitting in your cart. To start ordering lunches simply select your Student and click "Buy Now", and you can order for the day, week. It's that simple!



[www.myschoolconnect.com.au](http://www.myschoolconnect.com.au)

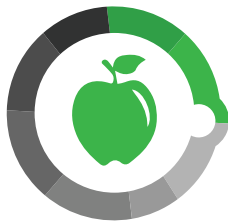


My School Connect has a 7 day a week Support Line, contact 1300 030 915

# SKIP THE CANTEEN LINE WITH



1. DOWNLOAD THE MY SCHOOL CONNECT APP



2. SELECT MY SCHOOL TUCKSHOP



3. ORDER YOUR LUNCH



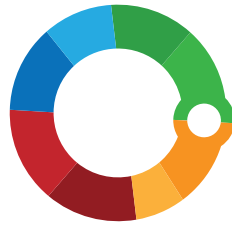
4. SKIP THE QUEUE!



[WWW.MYSCHOOLCONNECT.COM.AU](http://WWW.MYSCHOOLCONNECT.COM.AU)

MY SCHOOL CONNECT HAS A 7 DAY A WEEK SUPPORT LINE, CONTACT 1300 030 915

CHANGE IS  
COMING!



MY SCHOOL  
**CONNECT**

IS OUR NEW ONLINE PROVIDER!



1. DOWNLOAD THE MY SCHOOL CONNECT APP  
OR VISIT [MYSCHOOLCONNECT.COM.AU](https://myschoolconnect.com.au)



2. CREATE YOUR ACCOUNT



3. ADD YOUR STUDENT  
INFORMATION



4. TOP UP YOUR ACCOUNT



5. START ORDERING!



6. FOR ADDITIONAL INFORMATION  
VIEW OUR HELPFUL VIDEOS [HERE](#)

STUDENTS CAN ORDER  
LUNCH VIA THE APP

ORDERING VIA THE MY  
SCHOOL CONNECT APP  
MAKES LIVES EASIER FOR  
PARENTS AND STUDENTS!



It is important that students develop good mobile phone etiquette and form healthy habits with technology. In order to minimise disruption to teaching, learning and confrontation between teachers and students over the use of mobile phones, the following will strictly apply.

Burwood Girls High School believes that the best learning comes from a collaborative approach between parents and teachers.



Mobile phones must be **switched OFF** and in your bag at all times during school hours whilst on schools grounds, **this includes during recess and lunch, and in sick bay.**



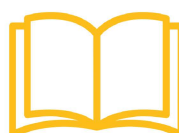
Mobile phones and airpods **MUST NOT** be brought into any assessment or examination situation.



Communication between parents and students during school hours **must** be facilitated by school staff. The office is contactable on 02 9747 3355.



The school takes no responsibility for damage, safety or loss of mobile phones.



At teacher discretion, mobile phones and airpods may be used if they enhance or aid learning.

If you are seen using your phone, you will be sent to the front office to place your device in a locked pouch where it will stay until 3:15pm.

You will be issued a printed receipt by the office staff which you must keep in order to collect it at the end of the day.

Your parents/guardians will be contacted after every offence. After the third offence, your parents/guardians will need to come and collect the device.

After the fourth offence, further disciplinary action may be implemented. This may include after-school detention or suspension.

If you require your phone for medical reasons, there is an exemption form which can be found on the school website under Notes and Handbooks OR Rules and Policies.



# Burwood Girls High School

## Centre of Excellence



95 Queen Street  
Croydon NSW 2132  
P +61 2 9747 3355

[burwoodg-h.school@det.nsw.edu.au](mailto:burwoodg-h.school@det.nsw.edu.au)  
<https://burwoodg-h.schools.nsw.gov.au>

18 October 2023

## Special Religious Education (SRE) and Special Education in Ethics (SEE) Participation Letter

A feature of the public education system in NSW is the opportunity to provide time for education in ethics, faith and morality from a religious or non-religious perspective at the choice of parents.

The school website <https://burwoodg-h.schools.nsw.gov.au/learning-at-our-school/religion-and-ethics.html> provides information on these options to support parent/carer choice.

A parent/carer may at any time notify the school in writing that they wish to change their decision. Students will continue the same arrangement as the previous year unless a parent/carer has requested a change in writing.

For more information about Special Religious Education and Special Education in Ethics, including the list of approved providers, please visit: <https://education.nsw.gov.au/teaching-and-learning/curriculum/learning-across-the-curriculum/religion-and-ethics>

If your preferred SRE option is not available please contact the approved provider. Students not attending SRE are given supervised alternative meaningful activities, i.e. private study in their roll call rooms with the roll call teacher. SEE is not available at Burwood GHS.

At Burwood GHS, SRE is delivered on Tuesdays, 10:10am-10:45am, for Years 7–12.

The following options are available at Burwood GHS. **Please choose one.**

### SRE Options

- Option 1 – COMBINED CHRISTIAN
- Option 2 – GREEK ORTHODOX
- Option 3 – ROMAN CATHOLIC
- Option 4 – ISLAM – ICPA Islamic Charity Projects Association
- Option 5 – ISLAM – ISRE Islamic Council of NSW (Sunni Islam)
- Option 6 – HINDU

### OR

- Please check this box if you do not wish for your child to attend SRE. Your child will participate in alternative meaningful activities, that is, supervised private study.

Student name: \_\_\_\_\_ Year: \_\_\_\_\_

Signature of parent/carer: \_\_\_\_\_ Date: \_\_\_\_\_

*New students – please return this form at time of enrolment.  
Existing students – please hand in to roll call teacher.*



# Burwood Girls High School

## Year 7, 2024



## English as an Additional language/Dialect Student Survey (EALD)

### To be completed by student

Speaking or understanding another language is an important and useful skill.  
Let us know about your special skills by filling in this form.

**STUDENTS FULL NAME:** .....

What languages can you speak? .....

Is English the first language you spoke? YES / NO

- If no, what language did you speak first? .....

How old were you when you started speaking English? .....

How long have you been studying English at school in Australia? .....

Have you studied English at a school overseas? .....

If yes, Where and How long for? .....

What is the first language your mother/father spoke? .....

- Do you speak another language at home? .....

What language is mostly spoken at home? .....

Were you born in Australia or overseas? .....

- If born overseas, at what age did you come to Australia? .....
- Have you stayed in Australia since your arrival date? YES / NO
- If no, where did you go and how long were you away? .....

Did you attend ESL classes or were you taught by an ESL team teacher at your last school?

YES / NO

Do you think it will be helpful to have English language support in Year 7? .....

### **Office use only:**

EALD Team Referral .....YES / NO



## **SPORTS CARNIVALS PERMISSION 2024**

Burwood Girls High School students will be taking part in 3 Sports Carnivals in 2024: Swimming, Cross-Country and Athletics. To make it easier for parents/carers and teachers alike, a general permission note has been designed to give your child permission to attend and participate at these **compulsory** carnivals.

Please ensure that you fill out all details on the attached permission note.

The carnival dates for 2024 are:

**Swimming Carnival: Friday 9 February 2024 – Enfield Aquatics Centre**

**Cross-Country: Friday 5 April 2024 (Term 1) – BGHS Oval/Blair Park/Wangal Park, Croydon (Wet weather date – Friday 12 April 2024)**

**Athletics Carnival: Monday 6 May 2024 - Athletics Main Competition Arena, Sydney Olympic Park**

More information will be provided closer to the dates of the carnivals and the students will be involved in Sport House meetings at school as well.

If there are any problems, please do not hesitate to contact Ms Kalauni in the PDHPE faculty on Ph: 97473355.

Ms Kalauni  
**Carnivals Coordinator**

Ms Caltabiano  
**Head Teacher PDHPE**

Mia Kumar  
**Principal**

29 August 2023



**Sports Carnivals Permission Note 2024**  
**(Return to Roll Call teacher by Monday 5 February 2024.)**

I hereby consent to (full name) \_\_\_\_\_

of Year \_\_\_\_\_ and Sport House \_\_\_\_\_ participating at the Annual Carnivals:

- Swimming – Friday 9 February 2024 – Enfield Aquatics Centre
- Cross-Country – Friday 5 April 2024 – BGHS Oval/Blair Park/Wangal Park, Croydon (or wet weather date Friday 12 April 2024)
- Athletics – Monday 6 May 2024 – Athletics Main Competition Arena, Sydney Olympic Park.

**I am aware that my child will be making their own travel arrangements to and from the carnival venues.**

I advise that my child is a (please circle one):

1. **Non-Swimmer:** My child is unable to swim.
2. **Weak Swimmer:** My child is comfortable and confident in shallow water but cannot swim very well.
3. **Average Swimmer:** My child is a reasonable swimmer but is not very strong or confident in deep water.
4. **Strong Swimmer:** My child is a strong swimmer and is very confident in deep water.

I advise that my child requires a flotation device while in the water: YES / NO

I give permission for my child to receive medical treatment in case of an emergency: YES / NO

Any medical conditions \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Print parent's name \_\_\_\_\_

Parent's signature \_\_\_\_\_

Date \_\_\_\_\_

Daytime Contact No. \_\_\_\_\_



24 October 2023

## 2024 LOCAL AREA FIELD STUDIES

Dear Parent/Carer,

In order to maximise student learning opportunities throughout the year, classes often access nearby facilities in the local community during their normal class time. Such locations may include local parks (for example, Wangal, Centenary and Blair Parks) or the local shops (Westfield or shops on Burwood Rd). Access to these locations is always a short walk accompanied by a teacher.

This note seeks parent permission to cover all such 'mini' excursions throughout the year. These excursions take place during class time and occasionally include lunch or recess time.

Please indicate permission for your child to participate in such excursions by signing the note below and having them return it on Orientation Day.

Kind regards

Mia Kumar  
Principal

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### 2024 LOCAL AREA CONSENT FORM

Please return note on Orientation Day

I hereby consent to (name) \_\_\_\_\_ of Year 7, 2024  
using local facilities for learning opportunities during class time throughout 2024.

Special needs of my child of which you should be aware (e.g. allergies, medication – please provide full details):

\_\_\_\_\_  
\_\_\_\_\_

Signature of parent or guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Parent contact phone number: \_\_\_\_\_

Student mobile number: \_\_\_\_\_

# Burwood Girls High School

## Safe, Responsible & Respectful Use of Digital Devices

### Student Contract



This document applies to all digital devices including laptops, tablets, and mobile phones.

#### Be SAFE

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- Protect your personal information, including your name, address, school, email address, telephone number, pictures of you and other personal details.
- Only use your own usernames and passwords, and never share them with others.
- Ask a teacher or other responsible adult for help if anyone online asks for your personal information, wants to meet you, or offers you money or gifts.
- Let a teacher or other responsible adult know immediately if you find anything online that is suspicious, harmful, inappropriate or makes you uncomfortable.
- Never hack, disable, or bypass any hardware or software security, including any virus protection, spam and filter settings. **This includes the use of a VPN**

#### Be RESPONSIBLE

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- Follow all school rules and instructions from school staff, including when using digital devices and online services.
- Students will not use their own device to knowingly search for, link to, access or send anything that is:
  - ✓ offensive
  - ✓ pornographic
  - ✓ threatening
  - ✓ abusive or defamatory
  - ✓ considered to be bullying.
- Take care with the digital devices you use: make sure the devices you bring to school are fully charged each day and are stored appropriately when not in use;
- Understand that you and your parents/carers are responsible for any repairs or IT support your personal devices might need.
- Ensure the devices you bring to school have the latest software installed and
- Take care with the school-owned devices you share with others, so that other people can use them after you.
- Use online services in responsible and age-appropriate ways:
  - ✓ only use online services in the ways agreed to with your teacher;
  - ✓ only access appropriate content and websites, including when using the school's filtered network and personal, unfiltered networks;
  - ✓ do not use online services to buy or sell things online, to gamble or to do anything that breaks the law.
- Understand that everything done on the school's network is monitored and can be used in investigations, court proceedings or for other legal reasons.
- Students are responsible for securing and protecting their devices at school. Any loss or damage to a device is not the responsibility of the school or the Department. Parents/ Carers should ensure that all devices and accessories are clearly and permanently marked with their child's name. This will help ensure the return of lost or misplaced items to their owners.

## Be RESPECTFUL

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- Respect and protect the privacy, safety, and wellbeing of others.
- Do not share anyone else's personal information.
- Get permission before you take a photo or video of someone, including from the person and from a teacher.
- Do not harass or bully other students, school staff or anyone, this includes cyberbullying using a digital device or online service.
- Do not send or share messages or content that could cause harm, including things that might be: inappropriate, offensive or abusive; upsetting or embarrassing to another person or group; considered bullying; private or confidential; and/or a virus or other harmful software.

## Acknowledgement

- I acknowledge that I have read the information outlined in this document.
- I acknowledge that there will be consequences to my actions should I use devices in a way which contravenes these rules. The school reserves the right to inspect my personal device if there is reason to believe that I have violated the terms of this agreement.
- I acknowledge that filming of other students or staff without their permission which is then placed in a public forum (such as on social media) or used for cyberbullying will result in my mobile phone being placed securely in the School Office between the hours of 8:45am and 3:15pm.
- The School Technical Support Staff will aid with connecting BYO devices to the DETNSW network, accessing DoE internet and student portals, and basic user assistance in support of required classwork. All other hardware and software issues are a matter between the device's owner and commercial support providers. School technical staff will assess, advise, and recommend external providers if required.

<b>I have read the Burwood Girls High School BYOD Policies and Procedures and the DET Acceptable Use Policy, and understand my responsibilities.</b>	
<b>Student Family Name:</b>	<b>Student Given Name:</b>
<b>School Year:</b>	<b>Roll Class:</b>
<b>As a parent I understand that my child will be responsible for abiding by the BYOD policy and guidelines. I have read and discussed them with my child, who understands their responsibility in the use of a personal device at Burwood Girls High School.</b>	
<b>Parent/Carer Name:</b>	<b>Relationship:</b>
<b>Parent email address:</b>	<b>Parent Mobile:</b>
<b>Parent Signature:</b>	<b>Student Signature:</b>
<b>Date:</b>	<b>Date:</b>