

**BURWOOD GIRLS HIGH SCHOOL
P & C *Draft* Minutes of the Meeting**

WEDNESDAY 15 February 2023

pandc.bghs@gmail.com

Attendance: Mia Kumar – **Principal**, Katherine Lye – **Deputy Principal**
Kara Gabbett – **P&C President**, KT Wlodarczyk – **P&C Vice President**, Marnie M Noor – **P&C Vice President**, Chiara Cenati **Secretary**, Peter Zographakis **P&C Treasurer**

Members per sign-on register:

Janette Lwin
Soe Win Lwin
DIEGO
Lachlan Mitchell
Trish Butera
Mark Drury
Sarah Coughlin
Amado Uayan
Yolande Cailly
Jackie Speak
Jennifer Moore
Javier Garcia
Chanel Hennessey
Rebecca Sheehan
Anna Johnston-Buckle
Magda Cruz
Poh Keng Goon
Uta Mihm
Tracie Sharp

Meeting Chair: Kara Gabbett

Meeting recorded by: Chiara Cenati

Apologies: Julia, Alvarado, Natalie Jennings, Cat Rodie, Karen Harper

Format: In Person

Start: 19:00

Welcome to Country and Introductions: Kara Gabbett

Principal's report – Mia Kumar

- Welcome to 2023
- This year is the year of the "First Nations Voices" and we will be introducing more Aboriginal programs and initiatives. The school started last year with a video made by Y7 class (7S) which was presented during presentation night, showcasing our "Acknowledgement of Country". An incredible well executed initiative.
- Three new captains have been appointed and are doing a great job.
- Julia Alvarado is the DP for Yrs 7,8,12 and Kathy Lye is the DP for Yrs 9,10,11
- Wellbeing office has Liz Latham for SSO, Mrs K for Yrs10,11,12 and Liz Ford for Yrs 7,8,9, they are working hard to support the students to settle into the new year.
- Two School Counselors, Marja Boddeus and Jo Rynsaadt and Lauren Dwyer at the HT Learning & Engagement
- Lots of new staff: Natalie Meszaros (HT teaching & Learning), Jack Butler (HSIE Aboriginal Education), Mary Ann Attard (TAS), Colette Cleary (English), Caitlin Lee (PDHPE), Mario Tsang (HSIE), Rebecca Matthews (Support/Languages/CAPA), Emilia McIvor, returning (Literacy Coordinator), David Tu (Mathematics), two science teachers, Zahra Hammoud and Emma McLennan who are very experienced, Dianne (10-11-12 career adviser), Simon Porro (English), Denneya Muscat, Ausdrey Sander (Library), Anthony Tolasaitu (support Pacific Islanders Students) .
- Lili Higashino and Claudia Catladi are the Y7 advisors
- Last year a new Behaviour Code of Students was established by the Dept and copies are available for families.
- Indigenous Focus, the school provided all teachers with a book: "Be That Teacher Who Makes a Difference".
- International day is the 12th of May. It is the highlight of the year and a celebration of all cultures.
- Swimming Carnival, huge success
- Student Diaries have been distributed to Yrs 7,8, new and International students
- Y7 had a wonderful start, lots of bonding activities.
- Log ons for Y7 and new students happened last Thursday, each student should be able to connect.
- Band Camp is coming up on 19-21 February

- Luna New Year's stalls were very popular and Prefects organized lunches for International students.
- School play this year is "Love & Information" with the collaboration of Ashfield and Homebush Boys.
- STEM building finally operational, great space.
- School Photos have already been organized, including staff, dressed to represent First Nation Colors.
- Julia organized the portable sun cream dispenser "Sunsquirt" and it proved to be very popular. Thank you to the P&C. Considering buying a second one.
- Information evening is planned for the 6th of March, although the school is at capacity.

President Report - Kara Gabbett

Trivia Thank you's - Thank you to everyone involved in the event, especially to all the businesses and their donations. A flyer has been prepared containing all Business Details. The community is asked to support these businesses and thank them for supporting BGHS.

Guest speakers: At each P&C meeting we will be inviting a Guest Speaker from within the school to talk about specific topics related to the school:

- 17 May 2023. Guest Speaker Topic: Wellbeing and managing anxiety
- 21 June 2023. Guest Speaker Topic: First Nations initiatives
- 16 August 2023. Guest Speaker Topic: Mobile phone policy, Google Classroom and how IT is used in the classroom
- 18 October 2023. Guest Speaker Topic: Captains, Prefects and the Student Representative Council
- 15 November 2023. Guest Speaker Topic: High Performing and Gifted Education Program

Events :

- 2023 - State Election - 25th March - BBQ and cake stall (Thank you in advance to Sally Steele for volunteering to coordinate)
- 2023 Trivia Night - Date suggestions/ Committee/ Theme. Thank you to everyone for the enthusiastic responses. If you wish to participate in the organization of either event, please email to:

pandc.bghs@gmail.com

Refreshing of Acknowledgement of country. Suggestions are welcome, please contact Kara via email.

Parent Forums: Last year Cat Rodie organized an event about “Consent” and the P&C is willing to replicate this initiative. Topics suggestions are welcome.

Thank you to Peter for 3 years of service at the P&C. He inherited a cart with squeaky wheels and worked hard to make sure we were incorporated, successfully audited and that there were clear financial records.

More important than his efficiency is his manner. When coming across slightly stressed and frazzled people with various requests for money, he is always calm, realistic and considered. Occasionally requests for reimbursements come with little or no notice and Peter always responds immediately. A calming presence and a hard act to follow.

Adoption of minutes from previous GM (- on website) -

Minutes passed: Marnie Noor

Seconded: Peter Zographakis

MOTION: That the P&C support the purchase of two new sets of costumes for the dance program. The estimated value is \$5,500 including shipping.

Put forward: Chiara

Second by: Marnie, Tim and Peter

Motioned passed

Treasurer’s Report - Peter Zographakis

The next meeting will be the AGM and the ones wishing to be part of the committee will need to pay their membership fee (5\$).

The annual report will be ready at the AGM, it follows the school calendar, Jan-Dec and will indicate the major forms of income:

- Fund raising
- Grants
- Membership
- P&C levy/contributions paid by parents

Our expenditures this year were based on donations to the school for capital expenditures, students initiatives, students wellbeing, insurance and auditing.

General Business - Grants Committee – KT

Last year we received \$52000 in grants to be used for the equipment of the new STEM building. If any grants will be made available this year, the school would like to request air conditioning for the Movement Studio. The school to get a quote.

Actions arising from previous meeting

- The school needs more square readers for all Fundraisers events, ideally to be left at school for the students to use at all times. Ipad to support the square readers? The squares have been very useful and the P&C acquired more squares and Ipad. **Carried**
- Uniform liaison officer for 2023 or 2024 - Natalie Jennings. Marnie has volunteered to work with Natalie Jennings with a view to being liaison officer in 2024. **Carried**

AOB:

Follow up on the 10k fund to assist students who do not have the funds to attend school trips etc. Tracie S:

- The school acted on this donation and has been using the funds for purchasing a laptop for a Y7 student and subsidising band camp. Approx \$7000 are left. Parents have been contacting the school if they need help, few Lowes cards have been distributed. The wellbeing office is catering for these students. Liz Brown has also communicated her phone number if students need to contact her.

Teacher emails - Marianne.

- Teachers prefer not to be contacted directly and all emails should be sent to the school. It is however possible that the teacher's email is communicated to parents once the conversation has started.

Agenda Dates - Chiara:

- The current timeline (trial) for communication to school and parents is creating excessive work for the Secretary and the School's staff. A new guideline is confirmed. This applies to all school community and life members:

Parents can submit items for the agenda at any time. The Agenda will be distributed a week before each meeting.

You may raise items on the night under Other Business. Financial motions need to be in a minimum of the week before.

Y7 info and curriculum:

- An info night for Y7 has been organized by the school on the 20th of February. Teachers and staff will be able to answer questions. A detailed curriculum for Y7 has also been sent to parents via email. The school will be sending similar information for all other years.

P&C zoom meeting:

- Zoom meetings were the only resources during Covid, the meetings are now in person only.

For the March meeting:

Band Camp: The school to clarify why Band Camp was a closed number event. The school to confirm that a more suitable venue, able to cater for more students, has been researched and booked for 2024. Stanwell Top was suggested as a possible venue. Also suggested was that band camp not to be too early in the year to allow Y7 to be enrolled.

Sport selection Y8: few students missed out on the 3 selections they were asked to note on the enrollment form. The school to investigate the criteria of the allocations.

Meeting Closed: 8.30pm

Next Meeting: 15 March 2023

Dates for 2023:

15 March - AGM

17 May

21 June

16 August

20 September (Cancelled)

18 October

15 November

